

Spring Cleaning Checklist

Inside

- Complete Regular cleaning
- Clean Blinds
- Clean carpet stains
 - Spot clean
 - Use Capture
 - Vacuum
- Dust
 - Pews, piano, organ & pulpit furniture
 - Wood window casings
 - Shelves
 - Picture frames
 - Baseboard heat
 - HVAC Registers & Returns
- Cobwebs
 - Ceiling lights
 - Ceiling Fans
 - Corners
 - Bookcases
 - Bugs out of light fixtures
 - South Rd Entrance Porch
- Glass Cleaner
 - Windows outside
 - Windows inside
 - Door windows
 - Mirrors
 - Framed pictures
- Disinfect
 - nursery toys & furniture
 - wash nursery plastic toys
 - doorknobs
 - Bathroom walls

Cont. ---->

- All Purpose Cleaner
 - Walls
 - Doors
 - Cabinets
 - Stove
 - Microwave
- Vacuum
 - Carpet
 - Pews
 - Upholstery
- Remove scuff marks on doors, trim, and walls
 - Use Zep Foaming Wall Cleaner
- Clean Artificial Plants
 - Spray with “Silk ‘n Splendor” silk plant treatment
- Touch up paint
 - Ask Pastor for correct color
 - Use brush to touch up

Organize

- List areas to organize
 - _____
 - _____
 - _____
 - _____

Special Projects

- Designated by Pastor
 - _____
 - _____
 - _____
 - _____
 - _____

Cont. ---->

Outside

- Power wash buildings
- Wash Exterior Windows
- Bugs out of light fixtures
- Pick up yard (sticks, trash, etc.)
- Plant flowers
- Refresh mulch
- Trim Hedges
- Mow lawn
- Trim weeds
- Fertilize Grass
- Kill weeds along buildings, in walkways, etc.
- Clean off pavement with brooms or blower

Supplies & Equipment Needed:

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____